

# Mastering SVOR Structure

M. Nimnadi Wanniarachchige





# Introduction to SVOR Structure

## Understanding Its Role in Writing

The **SVOR structure** (Subject, Verb, Object, Result/Complement) is essential for active voice sentence formation, enhancing clarity in professional writing, especially within the AAT field.



The diagram consists of four dark blue diamond shapes arranged horizontally. Each diamond contains a white text label representing a component of the SVOR structure. From left to right, the labels are: Subject, Verb, Object, and Result.

**Subject**

**Verb**

**Object**

**Result**



A hand-drawn white arrow in the bottom right corner of the slide, pointing upwards and to the left towards the 'Result' component of the SVOR structure.



# SVOR is For Clear and Professional Writing

Understanding the SVOR structure is essential for AAT students. It enhances clarity in communication, ensuring that the subject performs the action effectively, leading to more impactful and professional writing.





# Breaking Down SVO

## Understanding the Components Clearly

### Subject Defined

The **subject** is the doer of the action in a sentence. It identifies who or what performs the verb, establishing the focus of the statement.

### Verb Explained

The **verb** indicates the action or state of being. It connects the subject to the object and conveys the main idea of the sentence clearly and effectively.

### Object Clarified

The **object** receives the action of the verb. It answers questions about what or whom the action is directed towards, providing completeness to the sentence structure.





# Basic SVOR Examples

S+V+O



S+V+O+R



S+V+O+R







A top-down illustration of a person with blonde hair, seen from behind, sitting at a desk. Their hands are raised in the air, palms facing up. The desk is cluttered with various office supplies and documents. To the left, there's a tablet showing a website, a pencil, a small circular chart, and a folder. In the center, there are several lightbulbs (some glowing), a magnifying glass, a small robot-like figure, and various papers and folders. To the right, there's a laptop, a potted plant, a clock, and more papers. The overall style is a flat, colorful illustration with a focus on productivity and organization.

Use common verbs for effective sentence creation.



# Writing Activity: Create SVOR Sentences for Accounting Scenarios



## Exercise 1

Form sentences with provided subjects and verbs.

- the report / she / preparing / is
- the invoice / checking / they / are
- is / he / data / entering / today
- the payment / authorized / manager / the / has
- reviewing / auditor / the / documents / the / is
- calculating / are / they / costs / monthly



# Writing Activity: Create SVOR Sentences for Accounting Scenarios



## Exercise 2

Use common verbs for effective sentence creation.

### Choose the Correct SVOR Sentence

1. Which sentence is correct?

- a) Checks the accountant the report.
- b) The accountant checks the report.
- c) The report the accountant checks.

2. Which sentence is correct?

- a) The team prepares tomorrow the budget.
- b) Prepares the team the budget tomorrow.
- c) The team prepares the budget tomorrow.

3. Which sentence is correct?

- a) They review monthly the accounts.
- b) They review the accounts monthly.
- c) Review the accounts they monthly.



# Writing Activity: Create SVOR Sentences for Accounting Scenarios



## Exercise 2

Use common verbs for effective sentence creation.

**Transform the Prompt into SVOR (Use simple present tense)**

**Example prompts:**

**(idea: employee + send + email + in the morning)**

**→ Students write a correct SVOR sentence.**

**1. (idea: accountant + prepare + budget + for the client)**

**2. (idea: team + check + records + every week)**

**3. (idea: manager + explain + policy + at the meeting)**

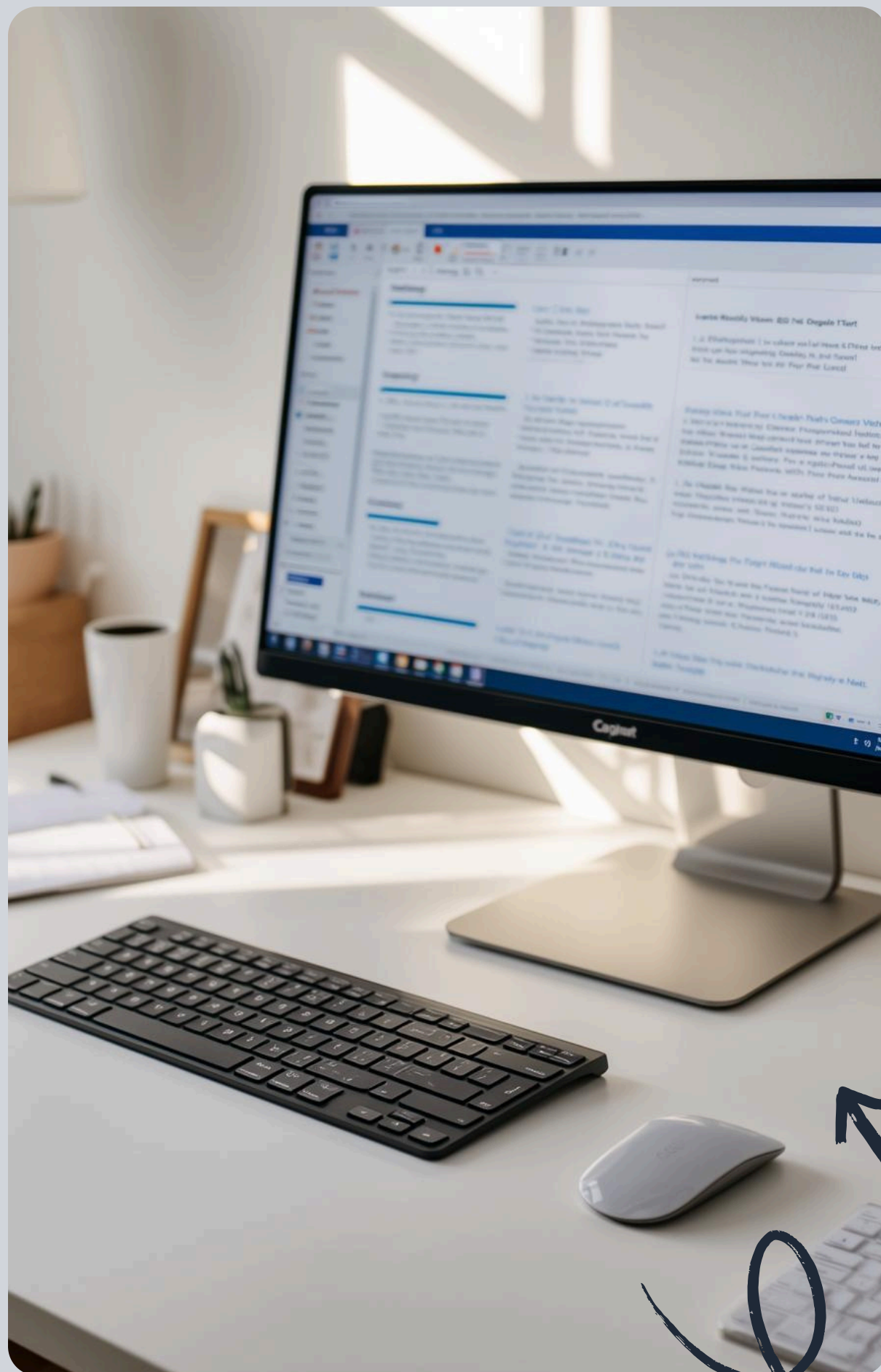
**4. (idea: auditor + request + documents + during the audit)**



# Conclusion







# Practice for better achievement

Thank you